

## **CURRICULUM REGULATIONS**

### **2-year curriculum**

EURECOM's curriculum is made up of four semesters, three of which are dedicated to courses (classes, lab work, projects, etc.), and one to a professional thesis in connection with a minimum six-month internship in a company. While this internship can exceptionally take place in the third semester, it is most commonly done in the fourth semester\*.

1- A set number of credits are granted for each type of course (classes, project or professional thesis), as described in Appendix 1.

2- Two examination sessions are scheduled to enable a student to obtain the credits in each semester's courses (except for courses otherwise stated).

The student receives credits for a course when examination grades are above or equal to 10/20. If a student fails to obtain course credits in the first examination session, a second examination may be taken.

3- The first examination sessions take place at the end of each semester. The second examination session takes place at the beginning of September regardless of the semester in question.

4- A student meets coursework requirements (excluding professional thesis) when:

**90 credits are obtained of which at least:**

- 60 technical credits
- 12 credits of Economic and Social Sciences (Economy, Project Management, Social Sciences or Law) Credits must be acquired in 3 different subject matters.  
**Economy** : Business, Innov, Entrep, ManagIntro  
**Law** : Law, Property  
**Human Sciences** : SATT, TeamLead  
**Project Management** : ProjMan
- 6 credits in Foreign Languages, in at least two languages (except mother one) with 2 mandatory credits per semester. Supplementary credits appear on the academic record, but are not be accounted for in the total number of credits acquired.
- 10 credits in a project (after, at least, two semesters of courses)

A student selects courses to customize the chosen course of study. To help the student do this, courses are organized in tracks. Each track includes core courses (a minimum of 25 credits), restrictive elective courses (at least 18 credits), and free elective courses that students are entirely free to choose from (except for languages).

**At least 25 mandatory credits in the track are obtained.**

A student failing again at the second examination session may be authorized by the professor in charge of the track to replace it with one of the other courses offered in the track. If the student wishes, he/she may repeat that particular course the following year.

5- The student has a maximum of 3 years to obtain 90 credits.

6- Requirements to begin a professional thesis:

To conduct a professional thesis in the 4th semester, a student must have obtained the 90 credits as stipulated in Article 4.

However, students who acquire 60 credits (outside of the project) before they leave can do a professional thesis. They must carry out one semester of additional courses at the end of their internship if they do not succeed in obtaining 90 credits (project included) after the re-take examination session.

Students who acquire 60 credits at the end of their second semester, may, if they wish, carry out a professional thesis starting at the end of the second semester, and follow their last semester when they return from their internship. The project will then have to be carried out after their internship.

Students who acquire less than 60 credits (excluding the project) are not authorized to go for their final-year internship.

7- Satisfying the professional thesis requirement:

A student passes the professional thesis when the following requirements are met:

- The final grade is at least 10/20.
- Each of the grades which make up the final grade is at least 8/20 (see the grading rules of the professional thesis in Appendix 1).

Only one thesis examination is authorized. If a student's work is judged insufficient the Teaching Committee may ask the student to revise in the conditions set during the meeting.

If a student fails a thesis examination, the internship may only be repeated once.

The jury committee includes at least one member of the school faculty (preferably the professor directing the thesis) and one person outside of EURECOM (preferably the industrial supervisor).

The jury receives the evaluation made by the industrial thesis supervisor.

Jury members and examination dates are set by EURECOM.

8- The student is evaluated based on written and (or) oral tests for each course, and on the written report and defense of the projects and professional thesis. Apart from the exam grade, other activities can enter in the final grade calculation, for example practical work, lab session, etc.

At the beginning of each course, professors explain how students will be evaluated.

The examination terms are posted and mailed to students one week before the exams.

Each evaluation receives a grade between 0 and 20 over 20 (half-points are accepted).

Any fraud or unjustified absence results in a grade of 0, without prejudice of any disciplinary action that may be decided by the Teaching Committee.

A student obtains credit when the grade is at least 10/20.

9- For EPFL students, EURECOM's grades between 0 and 20 are converted into grades between 1 and 6 (according to EPFL's rules, 0 indicates an absence and is not considered a grade)

10- Absences from exams must be justified, for example by a medical certificate, and advance notice must be given, whenever possible, to the Student Affairs Manager.

An excused absence from an exam results in a new examination date being set as early as possible by mutual agreement between the professor and the student.

An unexcused absence automatically results in a zero.

11- Appendix 2 (for the 18-month curriculum) and Appendix 3 (for the 12-month curriculum) list the different plans for the required number of credits depending on the length of the curriculum).

12- The Teaching Committee, acting as jury, reviews the results of each student. The Teaching Committee meets at least twice a year, at the end of each semester and at the request of its President or of five of its representatives.

The jury is made up of the following:

- All of EURECOM's permanent researcher-teachers who graded an exam during the semester preceding the meeting of the Teaching Committee.
- Members of EURECOM's staff who were in charge of one course during the semester preceding the meeting of the Teaching Committee.
- One representative designated by the Scientific and Pedagogical Director and chosen from the training service.
- One representative of the founding school designated by the Director of Télécom Paris.
- A representative of each academic member.

The following persons attend the meetings of the Teaching Committee but do not have voting rights:

- A representative of each of EURECOM students' school of origin, other than those that are members of the Consortium.
- The President of EURECOM's Students Office.
- Three student representatives, one from Télécom Paris and two from the other schools. They are elected for the duration of their studies by the students of the respective schools through secret ballot. The election takes place at the beginning of April.

On the President's request, the Committee may appoint any person whose advice it deems necessary. However, that person is not entitled to vote.

The jury is presided by the Scientific and Pedagogical Director of EURECOM, or anyone he/she may designate to replace him/her. In case of a tie vote, the President's vote shall be decisive.

A member of the jury who cannot attend the meeting may allow a delegate to vote by proxy.

The jury's decision cannot be appealed. The results of the jury's vote are sent to the student's schools of origin so that these schools can decide if any disciplinary measures need to be taken, including measures related to the granting of diplomas

13- Once a student has validated 90 course credits and has successfully defended a professional thesis, EURECOM grants the student a training certificate.

14- By entering EURECOM, the student hereby accepts the above rules. These rules also apply to classes entering EURECOM as of October 2007.

\* Students in certain tracks may not start their internships in the 3rd semester.

The right to begin an internship in the 3rd semester is determined by the student's school of origin and/or the curriculum of origin.

**CREDIT ACQUISITIONS**

<b>COURSE</b>	<b>DURATION</b>	<b>CREDITS</b>
Short course (technical or general)	21 hours	3 credits
Intensive course (technical or general)	42 hours	5 credits
Semester project	200 hours	10 credits
Professional thesis (internship)	6 months	30 credits
Foreign languages	20 hours	2 credits

**REGISTRATION FOR COURSES AND EXAMS****Course registration:**

Students may not register to two courses that take place at the same time.

**Exam registration:**

Students who do not go to the first examination session for a given course are not entitled to take the second exam of that course.

Students who are not registered for a course are not entitled to take the corresponding exam.

**Re-take examination session:** Re-take examination sessions always take place in the first two weeks of September. Therefore, students must arrange to be available à any time during that period.

**PROJECT EVALUATION**

The final grade of the project is calculated by averaging 5 individual grades.

For his project to be accepted, the student must obtain at least 10/20, and a minimum of 8/20 for each of the grades that make up the final grade.

Each component of the final grade receives a coefficient.

Study of problematics (coefficient 2)

Results (coefficient 2)

Project management (coefficient 1)

Written report (coefficient 1)

Oral exam (coefficient 1)

**PROFESSIONAL THESIS EVALUATION**

The final grade of the professional thesis is calculated by averaging 5 individual grades.

For his thesis to be accepted, the student must obtain at least 10/20, and a minimum of 8/20 for each of the grades that make up the final grade.

Each component of the final grade receives a coefficient.

Study of problematics (coefficient 2)

Results (coefficient 2)

Project management (coefficient 1)

Written report (coefficient 1)

Oral exam (coefficient 1)

**PROFESSIONAL THESIS DEFENSE**

Students must be available as of the first day of the defenses.

## **SUMMER INTERNSHIPS**

Summer internships under EURECOM agreement, are an integral part of student's curriculum. At the end of their internship, students need to prepare a written report and to make an oral defense to present the results of their work.

The summer internship will appear in the transcript with "validated" mention if the made work corresponds to the expectations of the industrial and academic supervisors.